

Greater Portland Chapter Women's Council of Realtors
December 29, 2008 board meeting minutes
At 9755 SW Barnes Rd. Ste 560, Portland, OR 97035

Meeting was called to order by President Jorie Barnum at 3:25pm

Attendees: Lindsey Culver, Pat Dale, Judy Eberle, Jill Gregory, Kristine Jensen, Kerri Steinman, Jorie Barnum, Shelby Bishop.

Excused absentees: Kim Coleman, Laura Steinke, Tish Schutzelt, Kristen Morris, Dave Patterson.

Unexcused absentees: None

Minutes are approved and ready to file.

Motion Made: *Jill Gregory made the motion and Kerri Steinmann seconded that affiliate members who joined after June 1st, 2008 can renew their membership for 2009 for \$75.00 if they renew by January 30th, 2009.*

Treasure report/financial report: The new credit card machine is working great. Our current balance is \$2,405.73. We paid Habitat for Humanity \$300. We still owe State \$500, but that amount can be forgiven. We still owe Kerri \$470, Jorie \$470 and Mary \$1200. We canceled our cell phone at no fee which reduced our fixed expenses by \$32.05 a month. We are hoping to get half our affiliates to renew their membership by the end of January, which could bring in around \$3,500.00. If we do not get enough affiliate renewal to payback Kerri, Jorie and Mary, we will discuss setting up a payment plan at the next board meeting.

Membership: Lindsey consolidated two spreadsheets to one. We have 66 National members and 65 Affiliates. We set the dates for the New Member Orientation to be the same day as the Luncheons in March, June & September. Julie, Jorie and Lindsey are to meet & mail out invoice reminders to all affiliates.

Education: Not Present. January's Luncheon will feature Beth King presenting SHIFT- Twelve Tactics for Tough Times. An updated schedule of Luncheon Speakers will be sent out by the end of the day.

Hospitality: Pat wasn't sure what she would have for January- she is going to try to get something sweet for dessert because we canceled desserts at the Luncheons.

Publicity: Jill needs to know what to tell PMAR for their February Flyers, by January 8th. We discussed not sending out e-mail flyers to all of PMAR. It's costing us \$40-50 month. Shelby is going to talk to Terry Furtado to see if he can help us save some money.

Newsletter: Judy is waiting on schedule and picture to finish the newsletter. She got a bid from minute man press for \$111. To print 50 copies. She is going to get a bid from Bear printing to see if we can get it cheaper.

Lunch reservations: Judy and Kristen will meet before the Luncheon next week. We will not be using the reservation line number from here on out.

Luncheon sponsors: Laura will be out January-February so it's up to the Board to find Sponsors for January-March. Kerri will contact NWN for a sponsorship. We decided to have two level sponsors. 1. \$150.00 includes table in the back of room for display and networking, table tents with logos on all tables, asked to lead us in the Pledge of Allegiance or present the Inspiration of the day. 2. \$300.00 will get everything the lower sponsor gets, plus a 1-2 minute commercial, (timed with a timer).

Website: Kori and Dianne have met.

Old Business: Reminder lunches will increase to \$25 for Members and \$29 for non-members.

New Business: No more desserts at Luncheons reduced to \$23 per person. Affiliate membership cost was scheduled to go up on January 1st to \$150. We've extended the time to renew at the old cost \$135 until January 15th. We discussed a couple of us getting together with Greg and the owner to discuss the details of becoming a partner with Vantage Point E-Learning & also, that they would need to become members.

Our next meeting is January 22nd, 9:00 at the PMAR building.

Meeting was adjourned at 5:05pm

Minutes taken and submitted by: Shelby Bishop.

